

## Import Form

UNCLASSIFIED

Form Imported: EMAIL

Document Title: (U) Emergency Destruction of Records

Synopsis: (U) Response from the National Archives and Records Administration regarding the FBI's request to destroy records damaged as a result of the flooding of FBI New York's Moonachie, New Jersey facility.

File Classification: UNCLASSIFIED

Uploaded File: (U) Re Emergency destruction of records -  
revisions as requestedNARresponse.txt

## Filing and Security

Primary Case: 62F-HQ-A2561116Case Title: (U) Moonachie New Jersey  
Flood

Serial Number: 3

Serialized: 11/19/2012

Initiated: 11/05/2012

## Details

Raw File Text: No Text Available - Document has not been extracted.

## Routing

Drafted by: OCLAIR DEBRA ANNE Approved by: OCLAIR DEBRA ANNE 

Re: Emergency destruction of records - revisions as requested NARA response  
From: Paul Wester [Paul.Wester@nara.gov]  
Sent: Tuesday, November 06, 2012 11:59 AM  
To: O'Clair, Debra A.; [redacted]  
Cc: [redacted]; Neagle, Louise M.; Jupina, Michelle A.; [redacted]  
C.; [redacted]  
Subject: Re: Emergency destruction of records - revisions as requested

b6  
b7C  
b7E

Importance: High

Debbie,  
I've consulted with and gotten concurrence from the Archivist of the United States on the FBI's plans for the records damaged at the FBI records storage facility in Moonachie, New Jersey.

With this email, NARA immediately grants the FBI's request for authorization to destroy temporary and permanent (paper) field office records damaged in the flooding as described below in your email.

More confirming correspondence noting the immediate resolution of this issue will come from NARA in the next several days.

Please feel free to contact us if you need further assistance or additional information as your recovery proceeds.

Paul

Paul M. Wester, Jr.  
Chief Records Officer for the US Government  
National Archives and Records Administration  
301-837-3120 (tel)  
301-837-3697 (fax)

Paul.Wester@nara.gov  
>>> "O'Clair, Debra A." <Debra.O'Clair@fbi.gov> 11/6/2012 10:33 AM >>>  
Pursuant to 36 CFR Part 1229.10, the Federal Bureau of Investigation (FBI) requests immediate authorization to destroy temporary and permanent (paper) field office records that sustained damage during the flooding of our records storage facility in Moonachie, New Jersey. The FBI requests immediate approval to destroy these paper records as their continued retention will adversely affect the surrounding undamaged collection of paper records and for which remediation would cause significant fiscal hardship without an increased potential for investigative, operational or historical value. Approximately 10,000 cubic feet of records were damaged.

b7E

The FBI proposes to remediate approximately 7000 cubic feet of records consisting of the following:

- All cases opened after 4/1/1991
- File Classifications 44, 100, 105, 199, 315 and 415
- All Cases consisting of five (5) or more volumes/sections
- All Major Cases
- All cases pending a Freedom of Information Privacy Act request
- All cases identified as pending litigation
- Cases/File Classifications identified by the New York Office as having continuing investigative

Re\_Emergency\_destruction\_of\_records\_-\_revisions\_as\_requestedNARAreponse  
or operational value

Paper records previously scanned and saved electronically which have a  
continuing  
investigative or operational value to maintain in paper

The FBI proposes to destroy approximately 3000 cubic feet consisting of the  
following:

New York Auxiliary Office (AO) Files - approximately 100 cubic feet

New York Office Time and Attendance Records dated 2007-2008 - approximately  
20 cubic  
feet

Cases opened before 4/1/1991 which do not fit the above criteria for  
preservation

Paper records previously scanned and saved electronically which have no  
investigative or  
operational value - the electronic version will be maintained as the official record

Import Form

UNCLASSIFIED

Form Imported: EMAIL

Document Title: (U) Emergency destruction of records - revisions as requested - NARA response

Synopsis: (U) Email exchange between the FBI and NARA on the decision to destroy certain flood damaged records.

File Classification: UNCLASSIFIED

Uploaded File: (U) Re Emergency destruction of records - revisions as requested.txt

## Filing and Security

Primary Case: 62F-HQ-A2561116

Case Title: (U) Moonachie New Jersey Flood

Serial Number: 4

Serialized: 12/05/2012

Initiated: 11/05/2012

Referenced By: 62F-HQ-A2561116  
Serial 5

## Details

Raw File Text: Michelle,  
This approach seems prudent and makes good sense to me. Thanks so much for the update.  
  
Please let me know if you need any additional information or guidance from NARA. It sounds like [redacted] and the rest of the team on the ground in Moonachie are making outstanding progress.

b6  
b7C

Have a great evening.

Paul

-----Original Message-----

From: "Jupina, Michelle A."

To: Wester, Paul

To: [redacted]

To: Oclair, Debra A.

Cc: [redacted]

Cc: Neagle, Louise M.

Cc: [redacted]

b6  
b7C

Sent: 11/6/2012 8:34:29 PM

Subject: Re: Emergency destruction of records - revisions as requested

Paul,

I just spoke to [redacted] We have loaded the posted 1991 files into the trucks. However, [redacted] is concerned of the current condition of the pre-ucfn

b6  
b7C

Re Emergency destruction of records - revisions as requested NARA response  
From: Paul Wester [Paul.Wester@nara.gov]  
Sent: Tuesday, November 06, 2012 11:59 AM  
To: OClair, Debra A.; [redacted]  
Cc: [redacted]; Neagle, Louise M.; Jupina, Michelle A.; [redacted]  
C.; [redacted]  
Subject: RE: Emergency destruction of records - revisions as requested

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Paul

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301-837-3120 (tel)  
301-837-3697 (fax)

paul.wester@nara.gov  
>>> "OClair, Debra A." <Debra.OClair@nara.gov> 11/6/2012 10:33 AM >>>  
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- All cases identified as pending litigation
- Cases/File Classifications identified by the New York Office as having continuing investigative

files and does not want to risk mold developing. As such, we are going to take the full pre-ucfn collection for remediation and get that collection in the freezer trucks as well. [ ] has advised we will risk mold at this junction if we were to delay the effort for ny's final list and separating out which files need to be preserved. We have two teams working around the clock, and will start on the pre-ucfn this evening. The AO files and the time cards will still be destroyed. Thank you for all of your assistance.  
Michelle

b6  
b7C

---

From: Jupina, Michelle A.

To: 'Paul.Wester'; Oclair, Debra A.;

Cc: [ ]; Neagle, Louise M.; [ ]

b6  
b7C  
b7E

Sent: Tue Nov 06 12:07:43 2012

Subject: Re: Emergency destruction of records - revisions as requested

Paul,  
Thank you. You and your staff have been outstanding during this recovery effort!  
Thanks,  
Michelle

---

From: Paul Wester

To: Oclair, Debra A.; [ ]

Cc: [ ]; Neagle, Louise M.; Jupina, Michelle A.;

b6  
b7C

Sent: Tue Nov 06 11:59:23 2012

Subject: Re: Emergency destruction of records - revisions as requested

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Chief Records Officer for the US Government National Archives and Records

Administration

301-837-3120 (tel)

301-837-3697 (fax)

paul.wester [ ]

b7E

&gt;&gt;&gt; "Oclair, Debra A." 11/6/2012 10:33 AM &gt;&gt;&gt;

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requests immediate authorization to destroy temporary and permanent (paper) field office records that sustained damage during the flooding of our records storage facility in Moonachie, New Jersey. The FBI requests immediate approval to destroy these paper records as their continued retention will adversely affect the surrounding undamaged collection of paper records and for which remediation would cause significant fiscal hardship without an increased potential for investigative, operational or historical value. Approximately 10,000 cubic feet of records were damaged.

The FBI proposes to remediate approximately 7000 cubic feet of records consisting of the following:  
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Cases/File Classifications identified by the New York Office as having continuing investigative or operational value Paper records previously scanned and saved electronically which have a continuing investigative or operational value to maintain in paper  
The FBI proposes to destroy approximately 3000 cubic feet consisting of the following:  
New York Auxiliary Office (AO) Files - approximately 100 cubic feet  
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Cases opened before 4/1/1991 which do not fit the above criteria for preservation Paper records previously scanned and saved electronically which have no investigative or operational value - the electronic version will be maintained as the official record

Routing

Drafted by:



Ea

Approved by:



Ea

b6

b7C

Re\_Emergency\_destruction\_of\_records\_-\_revisions\_as\_requested

From: Paul Wester [Paul.Wester@nara.gov]  
Sent: Tuesday, November 06, 2012 10:16 PM  
To: O'Clair, Debra A.; Jupina, Michelle A.; [redacted]  
Cc: [redacted] Neagle, Louise M.; [redacted]  
Subject: Re: Emergency destruction of records - revisions as requested

b6  
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Michelle,  
This approach seems prudent and makes good sense to me. Thanks so much for the update.

Please let me know if you need any additional information or guidance from NARA. It sounds like [redacted] and the rest of the team on the ground in Moonachie are making outstanding progress.

Have a great evening.

Paul

-----Original Message-----

From: "Jupina, Michelle A." <Michelle.Jupina@nara.gov>

To: Wester, Paul <Paul.Wester@nara.gov>

To: [redacted]

To: O'Clair, Debra A. <Debra.O'Clair@nara.gov>

Cc: [redacted]

Cc: Neagle, Louise M. <Louise.Neagle@nara.gov>

Cc: [redacted]

Cc: [redacted]

b6  
b7C  
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From: Jupina, Michelle A.

To: "Paul.Wester@nara.gov" <Paul.Wester@nara.gov>; O'Clair, Debra A.;

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From: Paul Wester <Paul.Wester@nara.gov>

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Cc: [redacted] Neagle, Louise M.; Jupina, Michelle A.; [redacted]

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301-837-3697 (fax)  
paul.wester [redacted]

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